



Join more than
5000 local residents
for Easter fun!

EASTER EXTRAVAGANZA 2019

BUSINESS & FOOD EXHIBITOR APPLICATION

ABOUT EASTER EXPO 2019

The Easter Expo 2019 is a family festival presented by The Lighthouse Church of Houston. With a rich history of providing family fun for all ages, the Easter Expo 2019 will feature exciting children and adult amusements, hourly activities, a live petting zoo, photos with the Easter Bunny, face painting, a Block Party concert featuring The Lighthouse Nation Fine Arts Department and surprise special guest artists! This event will also feature Texas' Largest Easter Egg Hunt with more than 50,000 Easter Eggs along with a premiere KidsZone, Food Court featuring food trucks, and vendors throughout the festival! More than 5,000 attendees from across region are expected to be in attendance at this spectacular family event!

LOCATION OF EVENT

The Easter Expo 2019 event will take place on the grounds of The Lighthouse Church of Houston (6650 Rankin Road – Humble, Texas 77396)

DATE AND TIME OF EVENT

Saturday, April 15, 2019

12:00pm – 4:00pm CST

All vendors are expected to arrive between **8:00am – 10:30am** and be ready one (1) hour prior to the start of the festival and remain totally intact and operational UNTIL THE FESTIVAL ENDS. All exhibitors must check in upon arrival at the **EASTER EXPO INFORMATION BOOTH** to receive location assignments and vendor wrist-band.

VENDOR BOOTH FEE:

BUSINESS EXHIBITOR BOOTH: \$250

This includes one 10'x10' space during the Easter Expo 2019. Exhibitor booths will distribute information about their business and/or sell items. **ALL Vendors are required to provide their own tent, tables, chairs, display units and battery-operated lighting and equipment. Please note that electricity and wifi will not be provided.**

FOOD VENDOR: \$350

Designated, area provided to sell food and non-alcoholic beverage items to event attendees. Please note that food exhibitor booths/trucks cannot sell any food items without the appropriate current City of Houston Health & Human Services catering/food permit or be in possession of a Temporary Food Dealer Permit which must be secured at minimum of 7 days of the event from the City of Houston (Section 20-36B).

ALL Vendors are required to provide their own tent, tables, chairs, display units and battery-operated lighting and equipment. Please note that electricity nor wifi will not be provided.

Payments can be made by:

Check (Made payable to *The Lighthouse Church of Houston*) Credit card: Please complete the credit card authorization form

EXCLUSIVITY

The Easter Expo 2019 does not guarantee exclusivity of products/goods/services sold.

RAIN DATE/REFUND

There is no rain date for the Easter Expo 2019 and absolutely no refunds.

VENDOR CAR AND TRUCK PARKING

The Lighthouse Church of Houston has a limited number of car/truck parking spaces available for vendors. Vendors are asked to park in a designated area marked with signage that reads "VENDOR PARKING".

WITHDRAWAL

Once you have been selected to participate in the Easter Expo 2019 and your acceptance letter has been emailed, your exhibitor booth fee is non-refundable.

MERCHANDISE

Only the items submitted on the Easter Expo 2019 application may be sold. Please keep in mind that this is a family friendly festival. Any items that are not appropriate, at the discretion of LH- Houston staff, will be asked to be removed from your booth.

SALES

Vendors will retain all revenue from sales during the weekend and are responsible for all currency-related issues.

BANNERS/DECORATIONS

Vendors are encouraged to decorate their booths. Vendors are also allowed to bring their own banner promoting their business.

CLEAN UP

Each Vendor is responsible for his own exhibit area. Vendors are asked to maintain their booth space clean and free of rubbish. No animals are allowed at food booths.

EXHIBITOR BOOTH ITEMS/ LIABILITY

Items brought on site are done so at the sole risk of the Vendor. The Lighthouse Church of Houston and its entities are not responsible for any loss, damage, or destruction of personal property, equipment, and/or valuables. The Lighthouse Church of Houston will have standard on-site security but is not responsible for security at each individual exhibitor booth.

APPLICATION DEADLINE

Exhibitor Application and fee deadline is **Wednesday, April 17, 2019**. Please expect to receive a confirmation email and phone call upon receipt of exhibitor application + payment.

Vendor booth applications can be secured online at: www.easterexpohouston.com **Please submit all completed exhibitor applications:**

- ☒ **By email** (*please include application and credit card authorization*):
- ☒ **By mail** (*please include application, check or credit card authorization form*): The Lighthouse Church of Houston
C/O: Easter Expo 2019
6650 Rankin Road
Humble, TX 77396

FOR INFORMATION, PLEASE CONTACT:

Tanya Randle t.randle@lhouston.church 281-741-3693